

RESPONSIBLE PROCUREMENT POLICY

Sustainability is the cornerstone of Sonae Sierra's approach, and we work actively to create shared value.

Responsible procurement aims to guarantee that the products and services we buy are as sustainable as possible and therefore plays a key role in achieving the United Nations' Sustainable Development Goals, thus contributing to sustainable development.

This policy is grounded on the circular economy principles that built long-term resilience, and support our focus to create shared value by generating business and economic opportunities, while providing environmental and societal benefits.

Through this policy we intend to make our and our clients' operations more sustainable, striving to:

- Mitigate the potentially harmful impacts associated with the upstream supply chain such as damage to biodiversity and abuse of human rights in the workplace
- Mitigate potential risks which could occur in the supply chain which might impact upon our own brand
- Use the opportunity offered by the commitment and support of our suppliers and contractors to achieve a high level of performance across our own material areas, and to improve our relations with this stakeholder group
- Encourage supplier's own improvement regarding sustainability

PRINCIPLES

Building materials, Products, and Equipment

The purchase of resources should be based on the circular economy principles, extracting the maximum value from them whilst in use, then recover and regenerate at their end of life.

We will privilege the use of building materials, products, and equipment with the following criteria as and where applicable:

- Reject single-use, and reduce or eliminate unnecessary materials
- Locally sourced
- With lower environmental impact than the alternatives
- With a recycled content
- With a low-toxic content
- Only consider materials of biological origin that do not compete with food production
- Sourced from companies which adhere to ethical and environmental standards
- Safe for the user and with a long-life, which can be re-used and recycled

Recognizing Service suppliers as a core stakeholder group

We recognize our suppliers' contribution in our path to become more sustainable and when contracting, we commit to take into consideration their approach to social, environmental, and safety and health issues, evaluating and prioritising suppliers that among other things:

- Reduce their environmental footprint through:

- Considering the criteria for their *Building materials, Products, and Equipment* aligned with our own (above)
- Protection of resources (including energy, water, and materials)
- Waste minimisation (both within their operations and through packaging reduction) and correct management
- Are committed to human rights and equal opportunities, the community, employee safety, anti-corruption, and anti-bribery behaviour.

We aim to engage with our suppliers and, where necessary, provide training to improve their performance, ensuring works are performed safely and environmental impacts are reduced.

IMPLEMENTATION

Our reach on the implementation of this policy depends on our level of influence, however we strive to promote the adoption of these principles by:

Partners and Clients (assets co-owned and under management)

Engaging with our partners and clients to promote the uptake of our certified *SHEMS*, whose procedures integrate the principles of this policy.

Owned assets (100%) and corporate operations

Implementing fully the principles of this policy when in full control of the asset and operations.

The implementation of this policy is supported by a series of measures that guarantee its correct execution. Namely:

- By incorporating minimum Safety, Health and Environment requirements for new equipment and products acquisition in the procedures of our *Safety, Health & Environment Management System (SHEMS)*
- By integrating sustainability criteria in the Service Suppliers Management Procedures of our *SHEMS* to ensure that suppliers' performance regarding social and environmental areas is taken into account in the multiple applicable phases
- Through our Code of Conduct that establishes ethical and sustainability principles to be followed by our suppliers
- By communicating this policy throughout the company to guarantee the principles above are taken into consideration during procurement

This policy will be communicated throughout the company and publicly available at our corporate website. The responsibility for the implementation of this policy rests with Sonae Sierra's line management, from lower ranks up to the Executive Board level. It will be reviewed on a regular basis to evaluate changes needed and pursue continuous improvement.

Approved by the Executive Committee in December 2007 and reviewed on 18th January 2021.