

INFORMATION

Sierra – Serviços de Mediação Imobiliária, S.A. (fully identified below) in its capacity as controller, provides, pursuant to the GDPR (General Data Protection Regulation; Regulation (EU) 2016/679 of 27 April 2016) and any further legislation on data protection that is applicable, upon collection of personal data included in your report under Law no. 93/2021, of 20th December and Decree-Law no. 109-E/2021, of 9th December, the following information:

1. Identity and contacts of the controller	Sierra – Serviços de Mediação Imobiliária, S.A., with register and fiscal number 516.712.624, with share capital of Euros 50.000,00, and registered address at Lugar do Espido, Via Norte, 4470-177 Maia
2. Categories/Types of personal data	The personal data may include the following types of personal data: (i) any identification or contact data of the whistleblower (or informant) provided in the report; (ii) any different personal data the whistleblower reveals in its report; (iii) any personal data of the informant the Controller may already have and which proves necessary for the adequate investigation and assessment of the violation reported.
3. Contacts of the data protection officer	The controller has not appointed a data protection officer.
4. Purpose(s) of processing	Compliance with the law on the protection of whistleblowers, notably receiving the report and managing the inherent investigation and the communications with the informant.
5. Legal basis for the processing	Legal Obligation: Law no. 93/2021, of 20 th December and Decree-Law no. 109-E/2021, of 9 th December
6. Recipients or categories of recipients of the personal data	Competent authorities if the breach of the law reported is to be further reported to them
7. Transfer of personal data to third country/international organisation	Not applicable
8. Storage period of personal data	The personal data will be stored for the maximum period of 5 (five) years. However, any personal data communicated by the whistleblower in the report and which is not relevant for the management of the reported violation will be deleted immediately.
9. Existence of automated decision-making including profiling	Not applicable

Additional Information:

A – Rights of the data subject

- The data subject may exercise before the controller with respect to the personal data concerning him/her and upon verification of the applicable legal conditions, the following rights:

Right of access,

Right to rectification,

Right to erasure (right to be forgotten),

Right to the restriction of processing,

Right to object,

Right to data portability.

For more information on the data subject's rights and the legal conditions for their exercise, please refer to articles 15 to 22 of the GDPR.

The data subject has also **the right to lodge a complaint with the competent supervisory authority.**

- The data subject can exercise its rights by e-mail to the following address:
dataprotection@sonaesierra.com

B – Provision of personal data: the provision of personal data in this context is neither a statutory or contractual requirement, nor is it a requirement necessary to enter into a contract; the data subject is not obliged to provide his/her personal data and should he/she choose not to no consequences will derive from it except for the impossibility to communicate to him/her the measures taken should he/she not have provided his/her contact.